

MINUTES OF ANNUAL GENERAL MEETING OF
DUNBAR TRADES' ASSOCIATION
HELD ON TUESDAY 8 APRIL, 2008 in
THE ROSSBOROUGH HOTEL

Present: William Ian Main/Ken Norris/Ella Norris/David Pate/Tony Packwood/
David Main/ Dick Litherland/ Gail Litherland/Harriet Grindley/Pauline
Lunam/Murray Glass/Joe Wilson/Hamish Mason/Aishling Taylor/John
Gilmour/Lorraine Ferguson/Jo MacNamara/Pauline Jaffray/Robin
McEwan (Chair)

Apologies: Jo Togneri/Jo Moulin/Rhona Bell/Alison Sherrman/Sheena McDougal/
Cllr J Bell/ Richard Baty (ELC)/Logan Thorburn/Anne Rossborough

In attendance: Cllr P McLennan

Circulation: As above plus DTA members via Dunbar.org website

Meeting Chaired by Robin McEwan. Minutes taken by Harriet Grindley

Acting Chair, Robin McEwan, thanked all those present for their attendance and explained we would deal with matters arising prior to moving on to matters relating to the AGM, as a decision had to be reached if we are to continue with the DTA.

3:00 . The Minutes of last AGM were read by Pauline Jaffray, approved as a true record by Harriet Grindley and seconded by Aishing Taylor.

4:00. Treasurers Report – None available

5:00 Any business to be added to agenda: Changing name of DTA
Sustain Dunbar

7:00 . Matters arising (Previous)

Tartan day - worked well for those involved and feedback via Jo McNamara was good - thank you for her help. More traders would like to be involved in future, although we were working to very short timescale and some were inadvertently left out.

CCTV - William Ian Main and John Gilmour will attend the meeting with the Council on 24 April to represent traders. Anyone else is welcome.

Discover Dunbar brochure and flier: 50,000 brochures have been printed together with A4 fliers. A £1,000 grant has been received from East Lothian Council, the balance to come from advertising support and DTA. 22,000 leaflets will be distributed via EAE, the remainder via tourist information, the local hotels and traders as requested. The flier is ready but awaiting distribution - it is intended to go out to

every home in EH42 together with other items to make up a 'Support Dunbar' awareness pack. It is noted that the ELC grant above is conditional that the DTA does not disband for two years.

Discover Dunbar Bags. Norman Hampshire may be able to help us arrange a grant from Dunbar Development Company. Intention is to produce 10,000 bags with the logo 'Shop in Dunbar Better by Far' 5,000 to be distributed to EH42 postal addresses - filled with info pack to be decided. Remaining 5,000 to be given to traders - still to decide whether to sell them to help recoup costs or give them away. Donation also possible. Funding is an issue as DTA are apparently not eligible for grants from Viridor. Cost would increase if individual logos were added so a generic Dunbar tagline is suggested meantime. Cost currently 95p each bag per 1,000

Dunbar Civic week will run 14th June. Sarah Wall, Crunchie Carrot has agreed to represent DTA at Civic week meetings to help arrange an event, which involved the DTA. Paul McLennan advised the meeting East Lothian Council have recently become eligible to apply for EEC Leader Funding for shop local schemes, which can allocate grants up to £50,000 to local projects. It is strongly recommended that DTA develop a strategy of suggestions, which can be rolled up together possibly to include funded festival, advertising campaign. Shop local 'green stamp' idea from previous meetings. If we put some ideas together PMcL can help us with the application process. IDEAS to Pauline Jaffray/DTA committee members. The funding award is granted quarterly with the next decision meeting to be held 31st May.

Town Centre Strategies. ELC is obliged to put together a Town Centre Strategy for Dunbar for Scottish Government to include Transport/Planning/Shopping/Economic Regeneration over 5-10-20 year timescale. ELC would welcome DTA input on how we see this going.

5:00. **Other Business added to agenda**

Sustain Dunbar. This group is very active in the community with a formal launch planned for 30th April. It consists of various sections under an overall administration looking at ways to reduce our carbon footprint and prepare for the 'Peak Oil' concept including Energy use, Food production, Global warming, Waste and recycling, Transport and an Enterprise group. This is core to DTA aims also involving promoting local produce and local trade. We welcome Jo Moulin of John Muir House and Jo McNamara, ELC community development officer as representatives of this group to attend our meetings.

Discussion and vote was held regarding whether to disband the DTA, keep going in its current format or rebrand as Enterprise group within the Sustain Dunbar group. Carried by majority vote to continue in present format. Possible change of name to be reviewed and discussed again as appropriate. After lengthy debate those present felt it was too early days to disband the Trades' Association and rebrand as the Enterprise Group within the Sustain Dunbar organisation, but we are definitely fully supportive. DTA would continue to have a separate identity in the meantime but would like to act as the Sustain Dunbar Enterprise Group. This to be a standing item on the agenda from now on via JMcN and JM above.

Suggested that JoMcN arrange for Phill Revell - acting chair of Sustain Dunbar to

give the DTA a presentation of its vision, aims and activities for next meeting. The AGM of Sustain Dunbar will be held on 30 April, 2008 at Our Lady of the Waves Church Hall. DTA members are invited to attend.

6:00 Nomination for all office bearers:

Nominations were received for all posts other than Secretary and the meeting elected personnel to positions as follows:

Chairman: Robin McEwan, nominated by Aishling Taylor, seconded by Jo Wilson

Vice Chairman: John Gilmour, nominated by W I Main, seconded by Pauline Jaffray

Treasurer: Tony Packwood, nominated by Pauline Jaffray, seconded by Harriet Grindley

Project Officers: Aishling Taylor and Hamish Mason

Secretary: Position vacant

Minutes Secretary: Harriet Grindley

Committee members: Pauline Jaffray, Ken Norris, Gail Litherland, Pauline Lunam

8:00 Correspondence: None received

9:00 Any Other Business

High Street Banners: Currently stored in the Corn Exchange. Paul McLennan has confirmed the Council will allocate a cherry picker and operator to put these up over the summer as soon as practicable. Ian Denholm and Pauline Jaffray to liaise.

Public Buildings/Community Centre: Corn Exchange is currently undergoing a feasibility study - feedback on this to be passed to meeting once complete

Council works:

Bushes now trimmed back at Leisure pool car park - Complete

No plans for parking charges at Dunbar Leisure pool as yet.

Traffic study due to complete 21 May and exhibition to be arranged at Library:

Traffic lights originally proposed at West Port may now become 2 pedestrian crossings. Feedback welcomed on proposals.

Signage at Dunbar and locality: Improved signage at Dunglass required. Signage required at Asda roundabout, Beltonford, East Links Family Park, Directions to town centre at Asda would be helpful. Twinning sign may be better moved further towards Asda roundabout as town grows.

Street Cleaning: PMcL has fed our concerns back to appropriate department. Note that Council propose appointment of a 'Town Centre manager/Borough Surveyor' as a central contact point for all local concerns - to be confirmed

Community Litter wardens (including dog fouling) will be appointed in June/July together with 20 more police officers in East Lothian as a whole.

Pavement works in Abbeylands and West Port will be taking place during May/June

Town House relining: Completion of these works is due end of June. It will be a significant transformation and possibly a celebration event could be held to mark this event? PLEASE come forward with ideas to PMcL who is keen to promote ALL festival and market activity in the High Street.

Events Officer will be appointed for East Lothian shortly: They will have responsibility for co-ordinating local events, including the possibility of a Dunbar festival, street markets etc. Concrete IDEAS are welcomed by the Council

Rail Links: PMcL is hosting a visit from MSP/Transport Minister liaising with Scotrail to look in to viability of a local service including East Linton and Dunbar at end April. This would bring huge economic benefits including increasing viability of promoting Edinburgh tourism into Dunbar.

Tourist Information Centre: For this year it has been agreed to retain the High Street centre, with a mobile van operating at Asda car park during June July and August. Encourage use of the High Street centre if we wish to retain it long term.

10:00 Date of next meeting: Tuesday 13th May, 7.30 at Rossborough Hotel